



# Grant Application

## FISCAL YEAR 2024 FORM

APPLICATION DEADLINE APPLYING FOR: (MARK ONE)

NOV. 30 2023

APR. 30, 2024

AUG. 31, 2024

### ORGANIZATION INFO

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FULL LEGAL NAME OF THE APPLYING ORGANIZATION      DEPARTMENT OR PROGRAM (IF APPLICABLE)

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MAILING ADDRESS      CITY      STATE      ZIP CODE

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PHONE NUMBER      FAX NUMBER      EMAIL ADDRESS

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NAME AND TITLE OF PERSON WHO WILL SUBMIT THE FINAL REPORT

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AMOUNT OF FUNDING REQUESTED \$ \_\_\_\_\_

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BRIEF TITLE OF YOUR PROPOSED PROJECT

# ORGANIZATION STATUS

## TYPE OF ORGANIZATION SUBMITTING APPLICATION (SELECT ONE)

- 501(c) nonprofit (Copy of IRS determination letter must be attached)
- Governmental (e.g. tribal council, city council)

## HAS YOUR ORGANIZATION RECEIVED A GRANT FROM THE RURAL CAP FOUNDATION IN THE PRIOR 12 MONTHS?

(Please call if you are uncertain of your grant status.)

- YES (Date awarded) \_\_\_\_\_  NO  UNKNOWN

# ATTACHMENT CHECKLIST

- IRS DETERMINATION LETTER\***: 501(c)(3) nonprofits must attach a copy of their most-recent IRS determination letter which clearly indicates that the applying organization is a 501(c)(3) nonprofit.

\*Only needed if you checked the 501(c)(3) box above. It is not needed if you checked on the governmental box.

- PROPOSAL LETTER**: Applicants must attach a one- or two-page proposal letter, including the following:

•**ORGANIZATION** - Include full legal name, address, and phone number of the organization with a brief statement about the organization and the community.

•**PROJECT DESCRIPTION** - Describe the project; include the need and proposed activity. Also include the name of the person who will be in charge of the project (phone number and email address if available) and if it is a travel grant, provide name of the traveler.

•**BENEFIT** - Describe how this grant will benefit the community as a whole. Include conference, workshop or training agendas (if applicable).

•**BUDGET** - Clarify the amount of the request and describe how the funds will be used.

•**REPORT** - Identify who will take project photos and submit a one-page final report.

## ACKNOWLEDGMENT

**BY SIGNING BELOW, I ACKNOWLEDGE AND AGREE TO THE FOLLOWING TERMS ON BEHALF OF THE APPLYING ORGANIZATION, IF AN AWARD IS GRANTED:**

- 1.** This grant must be used for the purpose identified in the grant application and may not be used for any other purposes without RurAL CAP Foundation's prior written approval.
- 2.** RurAL CAP Foundation may request that the organization return any grant funds that are not spent at the end of the grant period.
- 3.** The organization will provide a Tier I or Tier II report, as applicable, but may also be required to provide additional information, reports and documents as requested by RurAL CAP Foundation.
- 4.** RurAL CAP Foundation will have the right to review and approve any publicity related to this grant, prior to its release. If this grant is used for any media productions, including but not limited to film, books or audio recordings, RurAL CAP Foundation reserves the right to review the product before publication and request removal of any references to RurAL CAP Foundation.
- 5.** RurAL CAP Foundation may include and/or disseminate information about the grant or the organization in RurAL CAP Foundation publications and communications (both print and electronic), including but not limited to links to the organization website or photos or videos featuring the organization.

## AUTHORIZATION

I am an authorized representative of the applying organization. To the best of my knowledge, this application represents the organization in a fair and truthful manner. I have reviewed the RurAL CAP Foundation Guidelines contained in this application packet and understand that the organization will be required to conform with these Guidelines and other reasonable Foundation requirements, if we are awarded funds. .

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**SIGNATURE/TITLE**

**DATE**